

# Quarterly Newsletter December 2024

## A note from Senior Operations Manager, Jonathan Clafin:

This year has flown by at PremierFMS and we are looking forward to 2025. In the coming weeks, we will be sending out mailings to your direct care professionals to confirm that we have correct mailing address on file for sending out W-2's in early 2025.

I would like to thank you for allowing PremierFMS to serve you as your Fiscal Employer for this past year. We look forward to serving you in 2025 and wish you the Happiest of Holidays!

Thank you for partnering with PremierFMS!

## In today's email:

- What are my Responsibilities as a Direct Care Professional?
- How to Monitor Electronic Visit Verification (EVV) Usage
- Direct Care Professional Resources from NFCM
- Quarterly Reader Poll
- Upcoming Events
- Employee Spotlight - Meet Cindy Vang

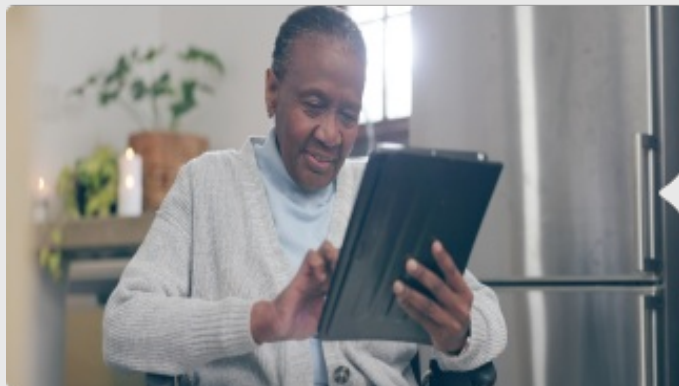
## What are my Responsibilities as a Direct Care Professional?



Failing to utilize EVV properly can result in participants being removed from their program. They may also have to hire a new direct care professional. PremierFMS wants to help you use EVV properly to ensure compliance for you and your employer.



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and LinkedIn and stay up to date with all  
things PremierFMS.



## How to Monitor Electronic Visit Verification (EVV) Usage

As the employer (participant), you are responsible for making sure your direct care professionals (DCPs) follow EVV policies. These include ensuring DCPs receive EVV training; EVV check-in and check-outs are completed by DCPs at the beginning and end of shifts; delivering EVV check in and check out corrections to PremierFMS as you would with a timecard, and much more.

[See Responsible EVV Practices](#)

## Share Your Story

Do you want to share your Self-Direction journey or have a PremierFMS story to share? We are always looking to hear of stories from Self-Advocates and direct care professionals. We would love to hear from you.



[Share Your PremierFMS  
Story](#)

## Direct Care Professional Resources from National Family Caregivers Month



In November, PremierFMS recognized National Family Caregivers Month (NFCM). NFCM supports family caregivers with tools and educational resources. It also promotes awareness to caregiving issues for families and communities. Caregiver Action Network leads NFCM and their goal is to connect Caregivers with resources to improve the support they provide.

[Explore NFCM  
Resources](#)



## Did You Know?

You can get away from submitting paper timesheets if you go electronic. Click below for more information on how to submit via EVV or E-Timesheets.

[Submit Timesheets Electronically](#)

## Quarterly Reader Poll

Would you like to see more video training content from PremierFMS?

Yes

No

## Upcoming Events & Conferences

What	When	More Information
PremierFMS IRIS Collaborative Meeting	February 13 1 PM	<a href="#">Contact PremierFMS</a>
PremierFMS CLTS Collaborative Meeting	February 18 1 PM	<a href="#">Contact PremierFMS</a>



## Employee Spotlight - Meet Cindy Vang



## Get to Know Cindy

At PremierFMS, Cindy is a Payroll Analyst and she's been with PremierFMS

for over two years!

**Cindy enjoys** the work atmosphere and finds her work environment to be very comfortable and laid back. She enjoys seeing the work done at PremierFMS come full circle to support participants and families.

**Cindy feels inspired** by PremierFMS' mission to support our neighbors living their best lives at home, or in their own space, and self-directing when, how, and where they receive their supports and personal care services.

**Outside of the office,** Cindy enjoys spending time with her family where she can laugh and be in good spirits with those closest to her. She also enjoys picking up new hobbies and activities to do.

**Cindy is looking forward** to warmer weather and spending more time outside.



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