



Utah Programs 2024 Payroll Schedule

Is your timesheet complete?

All timesheets **must** be received by the deadline below.

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

Timesheet Submission

Mail:

515 South 700 East
Suite 2B
Salt Lake City, UT 84102

Walk-In:

515 South 700 East
Suite 2B
Salt Lake City, UT 84102

Email:

uttimesheets@premier-fms.com

Fax:

(855) 500-4521

Pay Period	Pay Period Starts	Pay Period Ends	Timesheets Due	Checks/EFT Sent
P1	12/16/2023	12/31/2023	01/03/2024	01/10/2024
P2	01/01/2024	01/15/2024	01/18/2024	01/25/2024
P3	01/16/2024	01/31/2024	02/03/2024	02/09/2024
P4	02/01/2024	02/15/2024	02/18/2024	02/23/2024
P5	02/16/2024	02/29/2024	03/03/2024	03/08/2024
P6	03/01/2024	03/15/2024	03/18/2024	03/25/2024
P7	03/16/2024	03/31/2024	04/03/2024	04/10/2024
P8	04/01/2024	04/15/2024	04/18/2024	04/25/2024
P9	04/16/2024	04/30/2024	05/03/2024	05/10/2024
P10	05/01/2024	05/15/2024	05/18/2024	05/24/2024
P11	05/16/2024	05/31/2024	06/03/2024	06/10/2024
P12	06/01/2024	06/15/2024	06/18/2024	06/25/2024
<i>P13 End of fiscal year</i>	06/16/2024	06/30/2024	07/01/2024	07/05/2024
P14	07/01/2024	07/15/2024	07/18/2024	07/25/2024
P15	07/16/2024	07/31/2024	08/03/2024	08/09/2024
P16	08/01/2024	08/15/2024	08/18/2024	08/23/2024
P17	08/16/2024	08/31/2024	09/03/2024	09/10/2024
P18	09/01/2024	09/15/2024	09/18/2024	09/25/2024
P19	09/16/2024	09/30/2024	10/03/2024	10/10/2024
P20	10/01/2024	10/15/2024	10/18/2024	10/25/2024
P21	10/16/2024	10/31/2024	11/03/2024	11/08/2024
P22	11/01/2024	11/15/2024	11/18/2024	11/25/2024
P23	11/16/2024	11/30/2024	12/03/2024	12/10/2024
P24	12/01/2024	12/15/2024	12/18/2024	12/24/2024
2025				
P1	12/16/2024	12/31/2024	01/03/2025	01/10/2025