

2024 IRIS Vendor Schedule

Is your timesheet complete? (**Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets must be received by the deadline below. No exceptions will be made.

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (empoloyee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

Timesheet Submission (Submit timesheets quickly through the portal, www.premier-fms.com)

| <u>Walk-In:</u> | <u>Mail:</u> | Email: | <u>Web:</u> | <u>Fax:</u> |
|---------------------|---------------------|------------------------|---------------------|----------------|
| 10425 W North Ave. | PO Box 26001 | Claims@premier-fms.com | www.premier-fms.com | 1-888-859-6472 |
| Suite 345 | Milwaukee, WI 53226 | | | |
| Milwaukee, WI 53226 | | | | |

| Pay Period | Pay Period Starts | Pay Period Ends | Timesheets Due | Checks/EFT Sent |
|------------|-------------------|-----------------|----------------|-----------------|
| | Sunday | Saturday | Friday | Friday |
| V1 | 12/10/23 | 12/23/23 | 12/29/23 | 01/12/24 |
| V2 | 12/24/23 | 01/06/24 | 01/12/24 | 01/26/24 |
| V3 | 01/07/24 | 01/20/24 | 01/26/24 | 02/09/24 |
| V4 | 01/21/24 | 02/03/24 | 02/09/24 | 02/23/24 |
| V5 | 02/04/24 | 02/17/24 | 02/23/24 | 03/08/24 |
| V6 | 02/18/24 | 03/02/24 | 03/08/24 | 03/22/24 |
| V7 | 03/03/24 | 03/16/24 | 03/22/24 | 04/05/24 |
| V8 | 03/17/24 | 03/30/24 | 04/05/24 | 04/19/24 |
| V9 | 03/31/24 | 04/13/24 | 04/19/24 | 05/03/24 |
| V10 | 04/14/24 | 04/27/24 | 05/03/24 | 05/17/24 |
| V11 | 04/28/24 | 05/11/24 | 05/17/24 | 05/31/24 |
| V12 | 05/12/24 | 05/25/24 | 05/31/24 | 06/14/24 |
| V13 | 05/26/24 | 06/08/24 | 06/14/24 | 06/28/24 |
| V14 | 06/09/24 | 06/22/24 | 06/28/24 | 07/12/24 |
| V15 | 06/23/24 | 07/06/24 | 07/12/24 | 07/26/24 |
| V16 | 07/07/24 | 07/20/24 | 07/26/24 | 08/09/24 |
| V17 | 07/21/24 | 08/03/24 | 08/09/24 | 08/23/24 |
| V18 | 08/04/24 | 08/17/24 | 08/23/24 | 09/06/24 |
| V19 | 08/18/24 | 08/31/24 | 09/06/24 | 09/20/24 |
| V20 | 09/01/24 | 09/14/24 | 09/20/24 | 10/04/24 |
| V21 | 09/15/24 | 09/28/24 | 10/04/24 | 10/18/24 |
| V22 | 09/29/24 | 10/12/24 | 10/18/24 | 11/01/24 |
| V23 | 10/13/24 | 10/26/24 | 11/01/24 | 11/15/24 |
| V24 | 10/27/24 | 11/09/24 | 11/15/24 | 11/29/24 |
| V25 | 11/10/24 | 11/23/24 | 11/29/24 | 12/13/24 |
| V26 | 11/24/24 | 12/07/24 | 12/13/24 | 12/27/24 |
| V1 2025 | 12/08/24 | 12/21/24 | 12/27/24 | 01/10/25 |