



Hilltop Veteran Directed Care 2024 Payroll Schedule

Is your timesheet complete? (**Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets **must** be received by the deadline below. **No exceptions will be made.**

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

Timesheet Submission (Submit timesheets quickly through the portal, www.premier-fms.com)

Mail:

10425 W North Ave.
Suite 345
Milwaukee, WI 53226

Email:

MesaCoVDC@premier-fms.com

Web:

www.premier-fms.com

Fax:

1-855-334-3866

| Pay Period | Pay Period Starts | Pay Period Ends | Timesheets Due | Checks/EFT Sent |
|------------|-------------------|-----------------|----------------|-----------------|
| | Sunday | Saturday | Tuesday | Tuesday |
| P1 | 12/10/23 | 12/23/23 | 12/26/23 | 01/02/24 |
| P2 | 12/24/23 | 01/06/24 | 01/09/24 | 01/16/24 |
| P3 | 01/07/24 | 01/20/24 | 01/23/24 | 01/30/24 |
| P4 | 01/21/24 | 02/03/24 | 02/06/24 | 02/13/24 |
| P5 | 02/04/24 | 02/17/24 | 02/20/24 | 02/27/24 |
| P6 | 02/18/24 | 03/02/24 | 03/05/24 | 03/12/24 |
| P7 | 03/03/24 | 03/16/24 | 03/19/24 | 03/26/24 |
| P8 | 03/17/24 | 03/30/24 | 04/02/24 | 04/09/24 |
| P9 | 03/31/24 | 04/13/24 | 04/16/24 | 04/23/24 |
| P10 | 04/14/24 | 04/27/24 | 04/30/24 | 05/07/24 |
| P11 | 04/28/24 | 05/11/24 | 05/14/24 | 05/21/24 |
| P12 | 05/12/24 | 05/25/24 | 05/28/24 | 06/04/24 |
| P13 | 05/26/24 | 06/08/24 | 06/11/24 | 06/18/24 |
| P14 | 06/09/24 | 06/22/24 | 06/25/24 | 07/02/24 |
| P15 | 06/23/24 | 07/06/24 | 07/09/24 | 07/16/24 |
| P16 | 07/07/24 | 07/20/24 | 07/23/24 | 07/30/24 |
| P17 | 07/21/24 | 08/03/24 | 08/06/24 | 08/13/24 |
| P18 | 08/04/24 | 08/17/24 | 08/20/24 | 08/27/24 |
| P19 | 08/18/24 | 08/31/24 | 09/03/24 | 09/10/24 |
| P20 | 09/01/24 | 09/14/24 | 09/17/24 | 09/24/24 |
| P21 | 09/15/24 | 09/28/24 | 10/01/24 | 10/08/24 |
| P22 | 09/29/24 | 10/12/24 | 10/15/24 | 10/22/24 |
| P23 | 10/13/24 | 10/26/24 | 10/29/24 | 11/05/24 |
| P24 | 10/27/24 | 11/09/24 | 11/12/24 | 11/19/24 |
| P25 | 11/10/24 | 11/23/24 | 11/26/24 | 12/03/24 |
| P26 | 11/24/24 | 12/07/24 | 12/10/24 | 12/17/24 |