



# CADDV VDHCBS 2024 Payroll Schedule

**Is your timesheet complete?** (\*\*Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets **must** be received by the deadline below. **No exceptions will be made.**

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

**Timesheet Submission** (Submit timesheets quickly through the portal, [www.premier-fms.com](http://www.premier-fms.com))

<b>Mail:</b>	<b>Email:</b>	<b>Web:</b>	<b>Fax:</b>
10425 W North Ave. Suite 345 Milwaukee, WI 53226	<a href="mailto:CADDV@premier-fms.com">CADDV@premier-fms.com</a>	<a href="http://www.premier-fms.com">www.premier-fms.com</a>	1-888-634-8295

Pay Period	Pay Period Starts	Pay Period Ends	Timesheets Due	Checks/EFT Sent
	Sunday	Saturday	Tuesday	Tuesday
P1	12/10/23	12/23/23	12/26/23	01/02/24
P2	12/24/23	01/06/24	01/09/24	01/16/24
P3	01/07/24	01/20/24	01/23/24	01/30/24
P4	01/21/24	02/03/24	02/06/24	02/13/24
P5	02/04/24	02/17/24	02/20/24	02/27/24
P6	02/18/24	03/02/24	03/05/24	03/12/24
P7	03/03/24	03/16/24	03/19/24	03/26/24
P8	03/17/24	03/30/24	04/02/24	04/09/24
P9	03/31/24	04/13/24	04/16/24	04/23/24
P10	04/14/24	04/27/24	04/30/24	05/07/24
P11	04/28/24	05/11/24	05/14/24	05/21/24
P12	05/12/24	05/25/24	05/28/24	06/04/24
P13	05/26/24	06/08/24	06/11/24	06/18/24
P14	06/09/24	06/22/24	06/25/24	07/02/24
P15	06/23/24	07/06/24	07/09/24	07/16/24
P16	07/07/24	07/20/24	07/23/24	07/30/24
P17	07/21/24	08/03/24	08/06/24	08/13/24
P18	08/04/24	08/17/24	08/20/24	08/27/24
P19	08/18/24	08/31/24	09/03/24	09/10/24
P20	09/01/24	09/14/24	09/17/24	09/24/24
P21	09/15/24	09/28/24	10/01/24	10/08/24
P22	09/29/24	10/12/24	10/15/24	10/22/24
P23	10/13/24	10/26/24	10/29/24	11/05/24
P24	10/27/24	11/09/24	11/12/24	11/19/24
P25	11/10/24	11/23/24	11/26/24	12/03/24
P26	11/24/24	12/07/24	12/10/24	12/17/24