Premier FINANCIAL MANAGEMENT SERVICES

Electronic Visit Verification is required. While your IRIS Consultant will provide feedback and touch base with you regarding your worker's EVV usage during monthly contacts, it is important that you and your Direct Care Professionals (workers) follow the appropriate steps to ensure compliance.

The Participant is the Direct Care Professional's (worker's) employer. Participants are responsible for making sure their workers follow IRIS policy.

- Ensure participant-hired DCPs (workers) get EVV training.
- Ensure EVV check in and out is completed by participant-hired DCPs (workers) at the beginning and end of each visit.
- Send any EVV check in and out corrections to Premier in the same way as timecards.
- Review EVV information with participant-hired DCPs (workers) to reinforce the requirement to use EVV, which may include verifying participant-hired DCPs' (workers') check in and check out times
- Communicate landline numbers to the fiscal employer agency, if using a telephone to check in and out for EVV (referred as telephony).

Participants may proactively monitor their DCP's (worker's) EVV usage by reviewing the CareTime portal in their dashboard:

- Review how many shifts were submitted and compare it to how many shifts your DCP (worker) provided service.
- You can also see how many times a shift was edited, making it non-compliant.

CURRENT PAYROLL PERIOD(10/15/2023 TO 10/28/2023)

4.5 hrs	1
Total Duration	Total Visits
1	0
Total Edited	Total Schedules

LAST PAYROLL PERIOD(10/01/2023 TO 10/14/2023)

0.02 hrs	2
Total Duration	Total Visits
0	0
Total Edited	Total Schedules