



# MY CHOICE FAMILY CARE 2023 Payroll Schedule

**Is your timesheet complete?** (\*\*Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets **must** be received by the deadline below. **No exceptions will be made.**

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

**Timesheet Submission** (Submit timesheets quickly through the portal, [www.premier-fms.com](http://www.premier-fms.com))

**Mail:**

PO Box 26001  
Milwaukee, WI 53226

**Walk-In:**

10425 W North Ave.  
Suite 345  
Milwaukee, WI 53226

**Email:**

[MCFC@premier-fms.com](mailto:MCFC@premier-fms.com)

**Web:**

[www.premier-fms.com](http://www.premier-fms.com)

**Fax:**

1-855-712-7113

Pay Period	Pay Period Starts	Pay Period Ends	Timesheets Due	Checks/EFT Sent
	Sunday	Saturday	Friday	Friday
P1	12/18/22	12/31/22	01/06/23	01/13/23
P2	01/01/23	01/14/23	01/20/23	01/27/23
P3	01/15/23	01/28/23	02/03/23	02/10/23
P4	01/29/23	02/11/23	02/17/23	02/24/23
P5	02/12/23	02/25/23	03/03/23	03/10/23
P6	02/26/23	03/11/23	03/17/23	03/24/23
P7	03/12/23	03/25/23	03/31/23	04/07/23
P8	03/26/23	04/08/23	04/14/23	04/21/23
P9	04/09/23	04/22/23	04/28/23	05/05/23
P10	04/23/23	05/06/23	05/12/23	05/19/23
P11	05/07/23	05/20/23	05/26/23	06/02/23
P12	05/21/23	06/03/23	06/09/23	06/16/23
P13	06/04/23	06/17/23	06/23/23	06/30/23
P14	06/18/23	07/01/23	07/07/23	07/14/23
P15	07/02/23	07/15/23	07/21/23	07/28/23
P16	07/16/23	07/29/23	08/04/23	08/11/23
P17	07/30/23	08/12/23	08/18/23	08/25/23
P18	08/13/23	08/26/23	09/01/23	09/08/23
P19	08/27/23	09/09/23	09/15/23	09/22/23
P20	09/10/23	09/23/23	09/29/23	10/06/23
P21	09/24/23	10/07/23	10/13/23	10/20/23
P22	10/08/23	10/21/23	10/27/23	11/03/23
P23	10/22/23	11/04/23	11/10/23	11/17/23
P24	11/05/23	11/18/23	11/24/23	12/01/23
P25	11/19/23	12/02/23	12/08/23	12/15/23
P26	12/03/23	12/16/23	12/22/23	12/29/23