



Kenosha CLTS 2023 Payroll Schedule

Is your timesheet complete? (**Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets **must** be received by the deadline below. **No exceptions will be made.**

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

Timesheet Submission (Submit timesheets quickly through the portal, www.premier-fms.com)

| | | | | |
|--|-------------------------------------|--|--|----------------|
| Walk-In: | Mail: | Email: | Web: | Fax: |
| 10425 W North Ave. Suite 345 Milwaukee, WI 53226 | PO Box 26001 Milwaukee, WI 53226 | WICLTS@premier-fms.com | www.premier-fms.com | 1-855-424-8657 |

| Pay Period | Pay Period Starts | Pay Period Ends | Timesheets Due | Checks/EFT Sent |
|------------|-------------------|-----------------|----------------|-----------------|
| | Sunday | Saturday | Friday | Friday |
| P1 | 12/11/22 | 12/24/22 | 12/30/22 | 01/06/23 |
| P2 | 12/25/22 | 01/07/23 | 01/13/23 | 01/20/23 |
| P3 | 01/08/23 | 01/21/23 | 01/27/23 | 02/03/23 |
| P4 | 01/22/23 | 02/04/23 | 02/10/23 | 02/17/23 |
| P5 | 02/05/23 | 02/18/23 | 02/24/23 | 03/03/23 |
| P6 | 02/19/23 | 03/04/23 | 03/10/23 | 03/17/23 |
| P7 | 03/05/23 | 03/18/23 | 03/24/23 | 03/31/23 |
| P8 | 03/19/23 | 04/01/23 | 04/07/23 | 04/14/23 |
| P9 | 04/02/23 | 04/15/23 | 04/21/23 | 04/28/23 |
| P10 | 04/16/23 | 04/29/23 | 05/05/23 | 05/12/23 |
| P11 | 04/30/23 | 05/13/23 | 05/19/23 | 05/26/23 |
| P12 | 05/14/23 | 05/27/23 | 06/02/23 | 06/09/23 |
| P13 | 05/28/23 | 06/10/23 | 06/16/23 | 06/23/23 |
| P14 | 06/11/23 | 06/24/23 | 06/30/23 | 07/07/23 |
| P15 | 06/25/23 | 07/08/23 | 07/14/23 | 07/21/23 |
| P16 | 07/09/23 | 07/22/23 | 07/28/23 | 08/04/23 |
| P17 | 07/23/23 | 08/05/23 | 08/11/23 | 08/18/23 |
| P18 | 08/06/23 | 08/19/23 | 08/25/23 | 09/01/23 |
| P19 | 08/20/23 | 09/02/23 | 09/08/23 | 09/15/23 |
| P20 | 09/03/23 | 09/16/23 | 09/22/23 | 09/29/23 |
| P21 | 09/17/23 | 09/30/23 | 10/06/23 | 10/13/23 |
| P22 | 10/01/23 | 10/14/23 | 10/20/23 | 10/27/23 |
| P23 | 10/15/23 | 10/28/23 | 11/03/23 | 11/10/23 |
| P24 | 10/29/23 | 11/11/23 | 11/17/23 | 11/24/23 |
| P25 | 11/12/23 | 11/25/23 | 12/01/23 | 12/08/23 |
| P26 | 11/26/23 | 12/09/23 | 12/15/23 | 12/22/23 |