



# Hilltop Veteran Directed Care 2023 Payroll Schedule

**Is your timesheet complete?** (\*\*Tip: Use the checklist on the back of your timesheet for verification.)

All timesheets **must** be received by the deadline below. **No exceptions will be made.**

All timesheets **must** be signed and dated either on or after the last day worked by both the Participant-hired Worker (employee) and Participant (employer)/guardian.

All timesheets **must** include the start and end times for each day.

**Timesheet Submission** (Submit timesheets quickly through the portal, [www.premier-fms.com](http://www.premier-fms.com))

<b>Mail:</b>	<b>Email:</b>	<b>Web:</b>	<b>Fax:</b>
10425 W North Ave. Suite 345 Milwaukee, WI 53226	MesaCoVDC@premier-fms.com	<a href="http://www.premier-fms.com">www.premier-fms.com</a>	1-855-334-3866

Pay Period	Pay Period Starts	Pay Period Ends	Timesheets Due	Checks/EFT Sent
	Sunday	Saturday	Tuesday	Tuesday
P1	12/11/22	12/24/22	12/27/22	01/03/23
P2	12/25/22	01/07/23	01/10/23	01/17/23
P3	01/08/23	01/21/23	01/24/23	01/31/23
P4	01/22/23	02/04/23	02/07/23	02/14/23
P5	02/05/23	02/18/23	02/21/23	02/28/23
P6	02/19/23	03/04/23	03/07/23	03/14/23
P7	03/05/23	03/18/23	03/21/23	03/28/23
P8	03/19/23	04/01/23	04/04/23	04/11/23
P9	04/02/23	04/15/23	04/18/23	04/25/23
P10	04/16/23	04/29/23	05/02/23	05/09/23
P11	04/30/23	05/13/23	05/16/23	05/23/23
P12	05/14/23	05/27/23	05/30/23	06/06/23
P13	05/28/23	06/10/23	06/13/23	06/20/23
P14	06/11/23	06/24/23	06/27/23	07/03/23
P15	06/25/23	07/08/23	07/11/23	07/18/23
P16	07/09/23	07/22/23	07/25/23	08/01/23
P17	07/23/23	08/05/23	08/08/23	08/15/23
P18	08/06/23	08/19/23	08/22/23	08/29/23
P19	08/20/23	09/02/23	09/05/23	09/12/23
P20	09/03/23	09/16/23	09/19/23	09/26/23
P21	09/17/23	09/30/23	10/03/23	10/10/23
P22	10/01/23	10/14/23	10/17/23	10/24/23
P23	10/15/23	10/28/23	10/31/23	11/07/23
P24	10/29/23	11/11/23	11/14/23	11/21/23
P25	11/12/23	11/25/23	11/28/23	12/05/23
P26	11/26/23	12/09/23	12/12/23	12/19/23